

SITE PLAN

How to Draw a Site Plan

The purpose of a site plan is to locate all the buildings on a given property. When drafting a site plan imagine taking an aerial photograph of the site. Site plans should always be oriented with the north arrow pointed either up or to the right. Place the site plan on the paper in such a way that there is space in the margins for descriptive information. Remember that a site plan is NOT an interior floor plan.

The site plan provided illustrates a typical multi-family residence with a detached garage on a level parcel.

Your site plan should contain the following information:

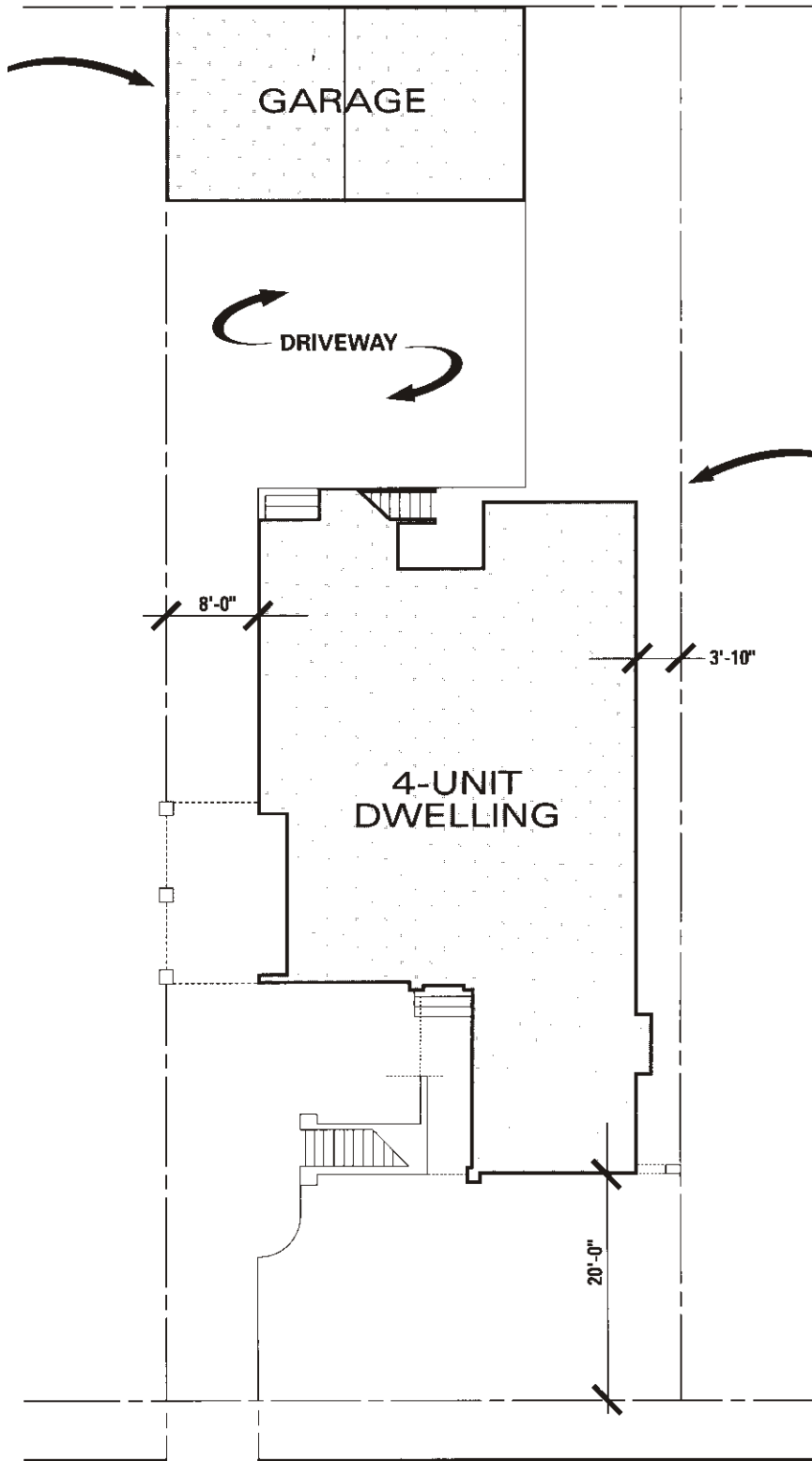
- ◆ Street address
- ◆ North arrow
- ◆ Scale reference. (Site plans MUST be drawn to scale. Applications that do not have a site plan accurately drawn to scale will not be processed. A Sanborn map is often helpful in identifying the size of the lot. It may be necessary to engage the service of a professional to assist with this part of the application.)
- ◆ The site boundary line shown as a series of long lines and dashes
- ◆ All buildings (house, garage, guesthouse, garden shed, pool, etc.) located on the property—show each building's footprint as a heavy solid line
- ◆ All street names that adjoin the property
- ◆ All hardscape features such as walks, driveways, etc.
- ◆ Dimensions that locate buildings should intersect the property lines to give a logical frame of reference
- ◆ Miscellaneous notes referencing other significant features (i.e., water fountain, gate, etc.)

A site plan does NOT show the following:

- Interior floor plans
- Furniture placement
- Interior dimensions
- Thumbnail sketches

SAMPLE SITE PLAN

NOTE: IN THIS CASE,
THE GARAGE IS
NOT DIMENSIONED
BECAUSE IT IS
LOCATED ON
PROPERTY LINES



PROPERTY
LINES ARE
CALLED OUT



8' 4' 2'
1/16" = 1'-0"

S. MAIN ST.

123-126 SOUTH MAIN ST.